

What are my options if I am charged with a minor traffic violation?

You have three options:

1. Plead guilty and pay the fine, by mail, online, or in person, without going to court. (A conviction will be entered on your driving record.)*
2. Plead not guilty and request a trial.*

**For options 1 and 2, follow the directions on your traffic ticket.*

3. Request the Traffic Safety Program. You do not have to appear in court, and a conviction is not entered on your driving record if you:
 - a. sign the "Plea of Guilty" portion of your traffic ticket,
 - b. pay the ticket fine and \$42 nonrefundable program fee,
 - c. attend the National Safety Council's Defensive Driving course offered by Lake Land College,
 - d. avoid further convictions during six months of Court Supervision.

What is the Traffic Safety Program?

The Traffic Safety Program, enacted by the Illinois Supreme Court and guided by the conference of Chief Judges, has been adopted by the Sixth Judicial Circuit Court. This program is intended to improve your driving skills, decrease the possibility of future traffic law violations, and reduce the chance you or someone else may be killed or injured in a traffic accident.

The Traffic Safety Program allows you to request Court Supervision and to avoid having minor traffic offenses appear as a conviction on your driving record.

What is the benefit of choosing the Traffic Safety Program?

If you successfully complete the Traffic Safety Program, the plea of guilty will be reported to the Secretary of State as "Court Supervision" and does not negatively impact your driving record.

Are you eligible for the Traffic Safety Program?

Yes No In the twelve (12) months preceding the issue date of this ticket, have you been convicted of any moving violation anywhere in Illinois?

Yes No In the four (4) years preceding the issue date of this ticket, have you taken a 4-hour Defensive Driving class or been on Court Supervision anywhere in Illinois?

Yes No Was your ticket marked with **Court Appearance Required?**

If you answered **YES** to any of the questions above, you are **NOT** eligible to complete the Traffic Safety Program.

Yes No Were you under the age of twenty-five (25) at the time of the violation? (If **YES**, you **must** complete the Alive at 25 Program within 120 days of the plea of guilty.)

Yes No Were you under the age of eighteen (18) at the time of the violation? (If **YES**, you **must** appear in court with a parent or guardian and request supervision. If allowed, you must complete the Alive at 25 Program within 120 days of the plea of guilty.)

Do you have a Commercial Driver's License (CDL)?

If you have a CDL, you may be eligible to complete the program, however it will not prevent action against your CDL.

How does the program work?

If you choose the Traffic Safety Program option, you will receive four (4) hours of defensive driving instruction, and agree to obey all traffic laws during six months of Court Supervision.

How do I show I have completed the Traffic Safety Program?

If you complete the program through Lake Land College, Lake Land will notify the court regarding your program completion and will present you with a certificate of completion for your personal records.

If you do not complete this program or if you violate a traffic law during court supervision, your supervision will be summarily revoked and conviction entered. Your program fee is forfeited.

How much time do I have?

1. The ticket, this form, and monies must be delivered to the court not before ten (10) days after receipt of violation and no later than three (3) days prior to your court appearance date.
2. You are required to complete a National Safety Council Defensive Driving class no later than 120 days from the date of the plea of guilty.
3. The 180 days of Court Supervision begins on the date the plea of guilty is recorded at the court.

What if I do not live near this county?

If you are interested in taking the class at an alternate location, follow the registration instructions and mark "alternate location" under class options. You will receive further details and instructions by mail from Lake Land College within 30 days. You are responsible for locating an alternate training site and submitting a National Safety Council DDC-4 certificate of completion to the circuit court within 120 days of the plea of guilty.

TRAFFIC VIOLATION?

Moultrie County

TRAFFIC SAFETY PROGRAM

Registration Form



Lake Land College Traffic Safety Program 217-234-5467
305 Richmond Ave E., Office 32, Mattoon, IL 61938
www.lakelandcollege.edu/traffic-safety
trafficsafetyprogram@lakeland.cc.il.us

How does the program work?

1. Sign the "Appearance, Plea of Guilty and Waiver" portion of your traffic ticket.

2. Complete and sign the "Plea of Guilty and Application for Court Supervision" portion of this form **if you are eligible**.

3. Complete the "Traffic Safety Program Registration" portion of this form.

4. Payment Options:

* Pay online at www.circuit-clerk.moultrie.il.us then mail or deliver registration form to address below.

* Pay by mail or in person to: Circuit Clerk, Traffic Division, 10 South Main St, Suite 7, Sullivan, IL 61951. Payment may be made in cash, bank certified check or money order (payable to Circuit Clerk) (**\$42 program fee is non-refundable**)

5. The ticket, form, and monies must be received by the court not before ten (10) days after receipt of violation and no later than three (3) days prior to your court appearance date.

6. Delivery of the above may be made in person, online, or by mail. Do not mail cash. If you paid cash bail to the officer only an additional \$42 Traffic Safety Program fee must be paid.

7. The circuit clerk will forward your registration form to the Lake Land College Traffic Safety Program office. **You will be notified by mail of your class assignment at least two weeks prior to the class date.**

8. If you need to change your class assignment, you must notify the Traffic Safety Program office, 217-234-5467, no later than 48 hours prior to the class start time. You will receive a new assignment upon payment of a \$12 rescheduling fee.

9. *If you fail to appear or if you are late for an assigned class, you must pay \$42 and request another class to complete the Traffic Safety Program.*

For CLASS information, call the Lake Land College Traffic Safety Program office at 217-234-5467. For questions about your TICKET, call the Traffic Court at 217-728-4622.

Traffic Safety Program Registration

(Complete all fields in Ink and print clearly.)

Name _____ Last _____ First _____ Middle _____
Previous Name (s) _____ Gender: Male Female
Current Mailing Address _____ Apt. # _____
City _____ State _____ Zip _____
HomePhone _____ CellPhone _____
Driver's License# _____ State _____
Date of Birth _____ Email _____

Are You in the United States on a Visa-Nonresident Alien?
 Yes in the United States on a Visa --- Provide Home Country of Origin _____
 Not in the United States on a Visa

Are you Hispanic or Latino (or are you of Spanish Origin)? Yes Hispanic or Latino Not Hispanic or Latino

Are you from one or more of these following racial groups? (Select all that apply)

<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander
<input type="checkbox"/> Asian	<input type="checkbox"/> White
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Choose Not to Respond

Please Identify your primary racial/ethnic group. (Select One).

<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander
<input type="checkbox"/> Asian	<input type="checkbox"/> White
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Choose Not to Respond

Highest Degree Completed

<input type="checkbox"/> Less than High School	<input type="checkbox"/> Certificate	<input type="checkbox"/> Masters	<input type="checkbox"/> Other
<input type="checkbox"/> GED, year received _____	<input type="checkbox"/> Associate	<input type="checkbox"/> Doctorate	<input type="checkbox"/> Some College
<input type="checkbox"/> High School diploma	<input type="checkbox"/> Baccalaureate	<input type="checkbox"/> 1st Professional	<input type="checkbox"/> Unknown

** This information is for the sole purpose of Lake Land College*

Class Options

Effingham: Wednesday 6:00 - 10:00 p.m. Saturday 8 a.m. - Noon 1 -5 p.m.
 Mattoon: Weeknights 5:00 - 9:00 p.m.
 Charleston: Weeknights 5:00 - 9:00 p.m.
 Sullivan: Weeknights 5:00 - 9:00 p.m.
 Alternate location — DDC-4 - approved class not hosted by Lake Land. (Additional fees apply.)
 Online — National Safety Council Online program (Additional \$25 fee applies which will be billed to you by Lake Land College.)
 Alive at 25 — If you were under the age of 25 at the time of your violation, this program is required for Court Supervision.

If you have questions about your class or require disability or language assistance, contact the Lake Land College Traffic Safety Program office at 217-234-5467.

If you have questions about your ticket, contact the Moultrie County Traffic Court at 217-728-4622.

FOR OFFICE USE ONLY:

Case Number _____ Citation Number _____
Citation Date _____ Termination Date _____

"Plea of Guilty" and Application for Court Supervision

Fill out this form COMPLETELY. Please use ink.
Make sure the information is accurate.
Failure to return this completed form could result in conviction.

State of Illinois

By signing this statement, I swear, or affirm, the following to be true:

1. In the twelve (12) months preceding the issue date of this ticket, I have NOT been convicted of any moving violation anywhere in Illinois.
2. In the four (4) years preceding the issue date of this ticket, I have NOT taken a 4-hour Defensive Driving class or been on Court Supervision anywhere in Illinois.
3. My ticket was NOT marked with "Court Appearance Required."
4. I further understand that I DO PLEAD GUILTY to the charges on this ticket, WAIVE my right to a hearing by the court, and REQUEST court supervision.
5. I agree to pay the non-refundable \$42 Traffic Safety Program fee plus the fine indicated on the ticket. I understand that taking the class online or at another location will require an additional fee.

I understand my driving record can be checked. If it indicates that I HAVE been convicted of a traffic offense that resulted in any of the possibilities in 1 and 2 above, MY PLEA OF GUILTY WILL BE ACCEPTED AND A CONVICTION will be ENTERED AGAINST ME AND REPORTED TO THE SECRETARY OF STATE TO BE INCLUDED ON MY DRIVING RECORD.

I further understand, if I make an application for the Traffic Safety Program and I am not eligible, OR I fail to complete the Traffic Safety Program in a timely manner, OR I receive another traffic conviction within my Court Supervision period, OR I fail to pay the appropriate fine and fee, THAT A CONVICTION WILL BE ENTERED AGAINST ME AND REPORTED TO THE SECRETARY OF STATE TO BE INCLUDED ON MY DRIVING RECORD.

Sign here: _____

Date _____

Driver's License # _____

Driver's License State _____

Mailing Address _____

Home Address _____
(if different)

Don't forget to return the signed copy of your ticket with this form.